

## **Data Storage Rules and Regulations**

Students may not store personal files on the network drives or use the computer facilities for work unrelated to their classes. Only data which is in use for the current semester can be stored on the network drives. Student accounts are electronically monitored for potential abuse. Offenders will lose computer privileges, be responsible for any costs incurred by the abuse of privileges, and may be subject to disciplinary action up to and including dismissal. NYSID is not responsible for files erased or damaged if stored in NYSID network drives. It is each student's responsibility to make backup copies of files on removable media. Tampering with the setup and/or configuration of hardware, duplication of copyrighted materials, or the installation of software on School equipment is prohibited and will result in revocation of system privileges. NYSID does not endorse or permit copyright infringement of software, videos, music, or other intellectual property, and any infringement of copyright laws will result in the loss of computer privileges and may result in dismissal from the college. The download of sexually explicit material or the sending of threatening email or information through the NYSID computer network will not be tolerated and will result in the loss of computer privileges, and may result in dismissal from the college.